

# ASSEMBLY

## POLICY

### Rationale:

- School assembly is an important time to share information, an opportunity to showcase achievements, and a chance to engage the community. Effective, entertaining and punctual assemblies add considerably to the efficiency of our school.

### Aims:

- To bring the entire school together at a formal assembly to exchange information and important messages, to meet school visitors, to present awards and recognitions, and to engage parents and community members in the operations and celebrations of the school.

### Implementation:

- A whole school assembly will occur each Monday morning at 9:00am at the front of the school.
- The school principal or an assistant principal will generally conduct the assembly.
- During occasions of inclement weather, the person conducting assembly will consider the assembly program and determine whether or not to cancel or postpone assembly, or to relocate the assembly to an undercover area or indoors.
- The assembly will include the singing of the Australian national anthem, and the flying of the Australian flag.
- Assemblies may be rescheduled to different times of the week for special occasions eg: Remembrance Day ceremony.
- All announcements or activities that are to form part of the assembly must be detailed to the person in charge with sufficient time before the assembly.
- Student awards and recognitions of student achievement will be a focus of the assembly. School captains will generally announce and present student awards.
- Parents and community members are always welcome to observe the school assembly.

### Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council on....

**February 2019**