

USE OF SCHOOL GROUNDS

POLICY

Rationale:

The school possesses extensive school grounds and facilities that it rarely utilises outside of school hours. The school actively encourages the appropriate use of these resources by independent community groups and individuals at such times.

Aims:

- To ensure that the school's grounds and facilities are fully utilised and appropriately used by not-for-profit community groups, commercial groups or individuals outside school hours.

Implementation:

- School Council has the authority to allow or deny the use of school facilities (including school grounds) by outside groups or individuals when the facilities are not required for school purposes and also have the responsibility to establish the terms and conditions of use.
- School Council encourages the use of school grounds by not-for-profit community groups (usually sports teams) and individuals, as well as by commercial groups.
- All groups wishing to use the grounds or facilities are required to initially make a written application to the principal detailing the facilities, times and purposes for which the grounds or facilities are being sought.
- Each application will be considered by the principal on its merits, referring to an up-to-date booking schedule to ensure availability.
- Hire and Licence Agreements typically request information such as purpose, dates and times of use, areas of use, key contact names and numbers, a hire fee, details regarding league affiliations, insurance and incorporation details etc as well as detailing the rights and responsibilities of both parties.
- Agreements will also detail issues such as litter, noise control, vehicles on school property, management of keys to gates and toilets, car parking etc.
- The principal will liaise directly with the key contact person/s and visa-versa should any concerns arise.
- School Council via the principal will ensure that the school grounds and facilities are well kept and maintained in a safe manner.
- Individuals wishing to use the open and unlocked portions of the school grounds outside school operating hours for appropriate leisure pursuits such as to play games with their children are permitted to do so.
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Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council in...

March 2015