

# SCHOOL MAGAZINE

## POLICY

### **Rationale:**

An annual school magazine is a valued memento for students and families, and serves as a record of the school's events for future reference.

### **Aims:**

- To produce a popular school magazine annually as a means of recording the year for posterity.

### **Implementation:**

- Our school will produce a school magazine annually as a memento for students and families, as a record of the school's events for the year, and as a profile of the enrolled students.
- A team of staff members, students and volunteers will be responsible for compiling and editing the school magazine each year.
- The school magazine will include amongst other things, accounts of major or special events, student work samples, photographic records of each class, school captains, reports from interest groups and records of outstanding student achievement.
- Only students whose parents have completed and returned signed 'Media Consent' forms will appear or have work samples placed in the magazine.
- The magazine will not include sponsorship or advertising.
- The principal is required to approve a final draft of the school magazine before it is published.
- Each students will receive a copy of the school magazine.
- Copies of the school magazine will be archived in the school's library for future reference.

### **Evaluation:**

This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council on....

**March 2015**