

# CLASS PARTIES

## POLICY

### Rationale:

- Students often celebrate special events such as the end of the school year, or student birthdays with class parties. These events are significant to students, but at the same time, they need to be well managed to ensure the enjoyment and safety of all.

### Aims:

- To ensure that class celebrations are approved, enjoyable and safe for all participants and members of the wider school community.

### Implementation:

- All class parties or celebrations must have prior approval from the school principal.
- All proposed class parties or celebrations that involve students leaving the school grounds are deemed to be day excursions, and as such are subject to the planning and approval processes outlined in the school's 'Excursions' policy.
- Parents must be informed of all class parties or celebrations.
- Due to a wide variety of health issues such as anaphylaxis, diabetes, and allergies etc, class parties or celebrations involving food are limited to children eating food or drink that they have brought from home, or eating food from a menu that parents have consented to. There will be no swapping of food, and children will not be allowed to consume foods or drinks that parents have not provided or approved.
- Due to the school's focus on the promotion of healthy lifestyles, healthy foods should form the basis of all school activities involving food and drink.
- The teacher must ensure that their duty of care to the students is not compromised during a class party, and that whilst it is generally recognised that class rules may be more informal and relaxed during a party or celebration, a teacher's duty of care and legal responsibility are not diminished.
- Class parties or celebrations are not to result in any cost to the school.
- The timing of class parties or celebrations must be considered, and involve little or no disturbance to surrounding classes. If multiple classes are considering parties for the same event (eg: end of the school year) it would be prudent to hold them at the same time.
- The clean up and disposal of rubbish associated with parties and celebrations, including the cleaning of floors and emptying of bins is the responsibility of the classroom teacher and students involved, not the cleaner.

### Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council on....

**August 2014**