

# CLASS DISMISSAL POLICY

## **Rationale:**

The safe and orderly dismissal of students at the end of the school day is essential to the smooth and effective running of the school.

## **Aims:**

To ensure that all students are dismissed from classes at the end of the school day in a safe, predictable and orderly manner.

## **Implementation:**

- Students will be dismissed at 3.20pm each school day.
- Students will be dismissed at 2:30pm on the last school day of each term.
- Children are not be dismissed by teachers prior to the above times, unless collected by a parent or responsible older person.
- At least one staff member will be on duty at the end of the school day to monitor the orderly dismissal of students.
- The school dismissal may be delayed for a short period of time if inclement weather (such as a storm) is occurring or is imminent but is expected to quickly abate. In such cases, the delayed bell will be preceded by an announcement from the principal.

## **Evaluation:**

This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council on....

**August 2014**