Important Notice to All Parents and Volunteers at Underbool Primary School

With the new Child Safe Standards taking effect as of September 2016 it is now mandatory that all people engaged in child-related work, including volunteers, are required to hold a Working with Children Check and to provide evidence of this Check.

Definitions

Child related means work authorised by the school and performed by an adult in a school environment while children are present or reasonably expected to be present.

School Environment means any physical or virtual place made available or authorised by the school for use by a child during or outside school hours, including without limitation: the school, online school environments, other locations eg excursions, camps, sporting events etc.

To read up further on this please go to:

This was tabled at School Council last week and to state it clearly, we now require all parents and volunteers who plan to attend camps, help out with any school activities eg swimming, athletics, class work, driving car with other students in it, to obtain a Working With Children Check and once received bring into school to show as evidence. Please be aware that this requirement could relate to all volunteer work in the community, not just at school.

What you will need to fill in the online application form

To complete the form you must have:

- an email address, so you can be contacted about your application
- the address of every place you have lived in the last 5 years in Australia
- the name, postal address and phone number in Australia for each organisation you will be doing paid or volunteer child-related work for
- a printer that will print a legible copy of the Application summary.

After filling in the online form, finalise your application at a participating Australia Post retail outlet, by presenting your Application summary, proof of identity documents and a passport quality photo. Employee WWC Check applicants need to also pay a Fee. Fees are non-refundable.

Please go to the address below to complete your application form online

Please note: If you have trouble filling out this form, accessing the internet or do not have a suitable printer at home please feel free contact the school or use the school’s computer and printer facilities.